



## PERMISSION TO PUBLISH FORM

Permission to publish is for the **ONE TIME USE** of the manuscript or illustrative material specified below. Additional use of the material requires prior permission by the Historical Society. Material should be credited: **“Detre Library and Archives, Sen. John Heinz History Center”** and advance permission for publication or commercial use must be secured from the Society’s Director of Library Services.

In authorizing the publication of this material, the Historical Society of Western Pennsylvania does not surrender its own copyright or right to publish, or its ability to grant permission to others to do so. The Historical Society does not own reproduction rights to all of the material in its collection. In some instances you must secure permission to publish from persons, corporations or other legal entities that claim such rights. All responsibility for questions of copyright is assumed by the applicant.

*\*\*All digital files must be deleted upon the completion of the project.\*\**

**THE APPLICANT HEREBY APPLIES FOR PERMISSION TO PUBLISH THE FOLLOWING MATERIAL (I.E. SPECIFIC IMAGE OR REFERENCE):**

**TYPE OF MEDIA:**  
**AUTHOR/DIRECTOR:**  
**TITLE:**  
**PUBLISHER/PRODUCER:**  
**EXPECTED DATE OF PUBLICATION/AIRING/OPENING:**

I agree that this permission, if granted, shall be subject to the above conditions and that I assume all responsibility for questions of copyright. *Upon date of publication, the publisher or author must provide the Library and Archives of the Historical Society of Western Pennsylvania with one complete gratis copy.*

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME PRINTED:** \_\_\_\_\_

**ADDRESS:**

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PERMISSION GRANTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

: \_\_\_\_\_  
Fee Date paid

Phone: (412) 454-6364 Facsimile: (412) 454-6028  
library@heinzhistorycenter.org

## PERMISSION TO PUBLISH GUIDELINES

Permission to reproduce images or text of materials owned by the Historical Society of Western Pennsylvania is granted when the uses of images in publication, in any format, conform to the following terms:

1. The right to reproduce material from the Library and Archives is granted on a one-time basis only. Any further reproduction of this material is prohibited without the express written permission of the Historical Society of Western Pennsylvania.
2. Materials are reproduced for research use only and may not be altered in any way or used for publication, exhibition, or any other public purpose without the express written permission of the Historical Society of Western Pennsylvania.
3. Any publication, exhibition, or any other use of material reproduced from the collection of the Historical Society must include the following citation: **“Detre Library and Archives, Sen. John Heinz History Center”**
4. In requesting permission to reproduce materials from the collection of the Historical Society of Western Pennsylvania as described, the customer agrees to hold harmless the Society and its Trustees, Officers, and agents either jointly or separately from any action involving infringement of the rights of any person or their heirs and descendants in common law or under statutory copyright.
5. Consideration of the requirements or copyrights is the responsibility of the author, producer, and publisher. Applicants assume all responsibility for questions of copyright and invasion of privacy that may arise in reproductions.
6. The reproduction in their entirety of any of the collections of the Historical Society of Western Pennsylvania is prohibited.
7. Publication fees are to be considered when printing, broadcasting, presenting, and/or displaying the reproductions publicly.

---

For Library and Archives use only

ADDITIONAL COLLECTION AND DESCRIPTION: